

TEST CATEGORIES

Category	Example Subjects
<i>Abilities & Aptitudes</i>	<i>Attention to Detail, Data Checking, Technical Writing Skills, E-mail Etiquette, Numerical Proofreading, Following Directions</i>
<i>Accounting & Financial</i>	<i>QuickBooks, Peachtree, Financial Accounting (US), Financial Analysis (US), Money Handling (US)</i>
<i>Application & Web Development</i>	<i>C, C++, C#, Visual Basic, XML, Ajax, ColdFusion, Flash, Java, Dreamweaver, FrontPage, RubyOnRails, HTML , CSS, IBM FileNet P8 Version 5.1</i>
<i>Call Center</i>	<i>Call Center Skills, Customer Service</i>
<i>Database & Business Intelligence</i>	<i>IBM DB2, Oracle, MS Access, MS SQL Server, MySQL</i>
<i>Desktop Publishing Software</i>	<i>Adobe Acrobat, Adobe FrameMaker, Adobe PhotoShop, InDesign, MS Publisher</i>
<i>Engineering, Industrial & Design</i>	<i>AutoCAD 2010 for General Use, Electrical Engineering Skills, Forklift Skills, Mechanical Engineering Skills, Basic Electronics, Telecommunications, Mechanical Aptitude, Reading Rulers - English and Metric Units, HVAC Skills</i>
<i>Enterprise Resource Planning</i>	<i>SAP R3 Basis</i>
<i>Hardware & Networking</i>	<i>TCP/IP, MS Exchange Server, Networking Essentials, PC Hardware, MS System Center Configuration Manager (SCCM) 2012, MS System Center Operations Manager (SCOM) 2012</i>
<i>Healthcare</i>	<i>First Aid, Medical and Pharmaceutical Terminology, Nursing Skills</i>
<i>Hospitality Industry</i>	<i>Event Planning, Front Desk Skills, Guide and Tour Operator Skills</i>

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Category	Example Subjects
<i>Human Resources</i>	<i>Human Resources, Training Skills, Example Interview Questions (Free Response)</i>
<i>Language & Communication</i>	<i>English, Spanish, Arabic, Italian, German, French, Spanish, Business Communication</i>
<i>Legal, Safety & Administration</i>	<i>Legal Terminology, Discrimination in the Workplace, Property Management</i>
<i>Lotus</i>	<i>Lotus Notes Administration, Lotus Notes for Users</i>
<i>Management</i>	<i>Project Management, Management Skills, Time Management</i>
<i>Microsoft Office Software</i>	<i>MS Office Pack: XP, 2003, 2007, 2010, 2013</i>
<i>Operating Systems & Internet Browsers</i>	<i>Linux, Windows, (XP, Vista, 7, 8), Sun Solaris, Internet Explorer 10, MS Windows Server 2012 R2 Standard</i>
<i>Primary Work Skills</i>	<i>Basic Math, Basic Computer Knowledge, Quantitative Analysis, Digital Literacy Simulation</i>
<i>Retail</i>	<i>General Retail, Retail Call Center, Sales Clerk Skills, Warehouse Pick and Pack, Retail Math</i>
<i>Sales & Marketing</i>	<i>Marketing Concepts, Sales Concepts</i>
<i>Typing & Data Entry</i>	<i>Standard and Audio Typing, Standard and Audio Data Entry</i>